

Constitution

1. Name

1.1 The name of the group shall be the Penkside Community Champions hereafter referred to as the group.

2. Objective

2.1 The object of the group will be to:

- improve the area known as Penkside for the benefit of those who live and work in the area or who are directly connected with the area.
- foster community spirit and encourage civic pride.
- encourage active participation through the group volunteering opportunities.
- work together irrespective of age, sex, ethnicity, ability, religion or political view.
- encourage the goodwill and involvement of the wider community by supporting the development of community groups who share the vision and objectives of this group.
- to work in partnership with relevant agencies for the benefit of the inhabitants by

(1) Promoting the health and wellbeing of the residents of the area

(2) promoting environmental improvements and conservation by educating, encouraging and assisting the local population in environmental practices.

(3) working with relevant groups and agencies to deal with the impact and perception of crime in the area.

3. Powers

3.1 In furtherance of the objectives, but not otherwise, the management committee may exercise the power to

- invite and receive contributions and raise funds where appropriate to finance the work of the group, and to open a bank account to manage such funds.
- publicise and promote the work of the group and organise meetings, training courses, events, seminars, etc.

Penkside Community Champions are a voluntary community group whose aim is to promote and engage residents within the Penkside area by fostering community spirit, supporting community projects, encouraging participation for the benefit of all who live and work in the area.

- work with groups of a similar nature and exchange information, advice and knowledge with them, including cooperation with other voluntary bodies, charities, statutory and non-statutory organisations.
- employ staff and volunteers (who shall be members of the management committee) as are necessary to conduct activities to meet the objectives.
- Take any form of action that is lawful, which is necessary to achieve the objectives of the group.

4. Membership

4.1 Membership shall be open to anyone who has an interest in assisting the PCC to achieve its aim and is willing to adhere to the rules of group. Members will be required to sign a PCC agreement.

4.2 Where it is considered membership would be detrimental to the aims and activities of the group, the management committee shall have the power to refuse membership or may terminate or suspend the membership of any member by resolution passed at a meeting. Members shall have the right to appeal via an independent adjudicator determined by agreement of the management committee.

4.3 Any member of the group may resign his/her membership by providing the Secretary with written notice.

5. Management Committee

5.1 The group shall be administered by a management committee of no less than three (3) people and no more than fifteen (15), who must be at least 18 years of age. Members will be elected for a period of up to one year, but may be re-elected at the group's AGM.

6. Officers

6.1 The group shall have a committee consisting of

- Chairperson
- Secretary
- Treasurer

and any additional officers the group deems necessary at the meeting required to carry out the required activities.

7. Meetings

7.1 The committee shall meet at least three times a year. Meetings shall enable the group to discuss actions and monitor progress to date, and to consider future developments.

7.2 All members shall be given at least seven (7) days notice of when a meeting is due to take place, unless it is deemed as an emergency.

7.3. Two-thirds of committee members must be present in order for a meeting to take place.

7.4 It shall be the responsibility of the Chairperson to chair all meetings or a designated deputy in his/her absence. All meetings must be minuted and assessable to interested parties.

7.5 The AGM shall take place no later than three (3) months after the end of the financial year. At least fourteen days (14) notice must be given before the meeting takes place.

7.5 All members are entitled to vote at the AGM. Voting shall be made by a show of hands on a majority basis. In the case of a tied vote, the Chairperson or appointed deputy shall make the final decision.

8. Finance

8.1 Any money acquired by the group, including donations, contributions and bequests, shall be paid into an account operated by the management committee in the name of the group. All funds must be applied to the objectives of the group and for no other reason.

8.2 A bank account shall be opened in the name of the group. Any deeds, cheques, etc relating to the group bank account shall be signed by at least two (2) of the following committee members, Chairperson, Secretary, Treasurer.

8.3 Any income and expenditure shall be the responsibility of the treasurer who will be accountable to ensure funds are utilised effectively and that the group stays within budget. Official accounts shall be maintained and will be examined annually by an independent accountant who is not a member of the group. An annual financial report shall be presented at the AGM. The group accounting year shall run from 1st April to 31st March.

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9. Alterations of the Constitution


9.1 Any changes to the constitution must be agreed by a majority vote at a special general meeting,


9.2 Amendments to this constitution or dissolution of the group must be conveyed to the Secretary formally in writing. The Secretary and other officers shall decide on the date of a special general meeting to discuss such proposals, giving members at least four weeks (28 days) notice.


10. Dissolution


The group may be dissolved if deemed necessary by the members in a majority vote at a special general meeting. Any assets or remaining funds after debts have been paid shall be returned to their providers or transferred to local charities or similar groups at the discretion of the management committee.

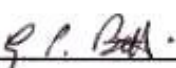

This constitution was adopted on 2nd November 2011 at St Peters Community Centre;

Signed:  _____ Chair

Signed:  _____ Treasurer

Signed:  _____ Secretary

Signed: Mrs D. Corbett  _____ Member

Signed:   _____ Member